

YE Certificate – Course Requirements 10 credit equivalents

Each individual student is required to show their contribution to written reports, participate in a range of activities, complete individual reviews and keep their own company records to complete the “YES course requirements”. The spreadsheet template is used to report on each student’s achievement and is available electronically (teacher’s resource folder). If the programme is being offered as an extracurricular activity where students are not gaining credits, the highlighted red tasks are recommended.

*The checklist shows the course completion requirements of the YE Certificate. An exam pass is also required for completion of the YE Certificate.

Student Name						
School Name						
YES Company Name						
		Copy attached (Tick box)	Signed Student	Dated Student	Signed Teacher	Dated Teacher
Course requirements list :						
COMPULSORY DOCUMENTS From Student Evidence Statement 1 & 2	A) Personal Evidence of Documents					
	Constitution (a copy for each director)					
	List of shareholders and value					
	CV and Job description					
	Meeting Agendas and Minutes ²					
	Hard copy 1 Date:					
	Hard copy 2 Date:					
	Hard copy 3 Date:					
	YES company tax return and financials					
	B) Personal Contribution Evidence					
	Relevant Business Plan section/pages					
	Relevant Annual Review section/pages					
	C) Review of Personal Contribution					
	Student Review statement One May					
	Student Review statement Two August					
	D) Involvement in 5 of 8 of the events listed					
	Attendance at E-day					
	Company Product Launch					
Dragons Den (Oral Presentation)						
Team Market Research						
Team Production of Product/Service						
Trade Fair or Market						
Other Team Selling and Marketing Activities						
Winding Up Activities						