

Xero

Accounting

Software

Young Enterprise Scheme



Beautiful accounting software

# Young Enterprise Scheme

## Contents

[Setting up your Company on Xero](#)

[Setting up your YES Xero account](#)

[Setting up your YES Organisation in Xero](#)

[Setting up Bank Feeds](#)

[Importing the YES Chart of Accounts](#)

[Closing your Xero Subscription at the end of the YES year](#)

[Xero Tips & Help](#)

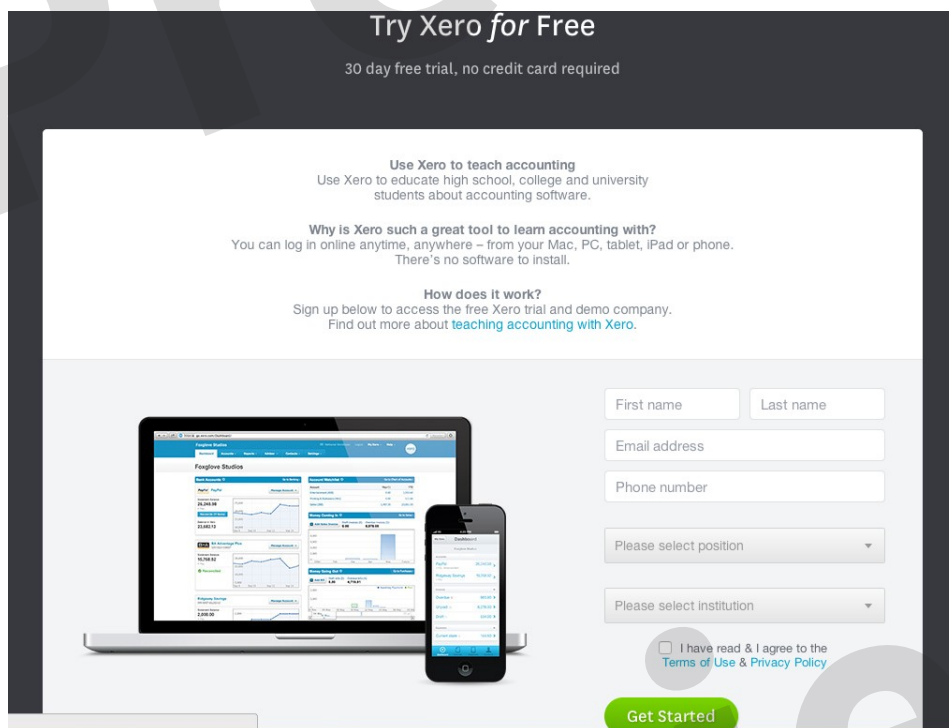
## Setting up your Company on Xero

To set up Xero you will need:

- Your email address
- YES Promo code - **LFYES17** (This code is only valid for registered YES students)
- Credit card details
- We have created a video to support this manual you can view it [here](#)

If you're not already using Xero, sign up by following these instructions:

1. Go to this Xero webpage: [www.xero.com/teaching](http://www.xero.com/teaching)



2. Enter your name, email address and phone number and complete the drop-down fields for education position and education institution.

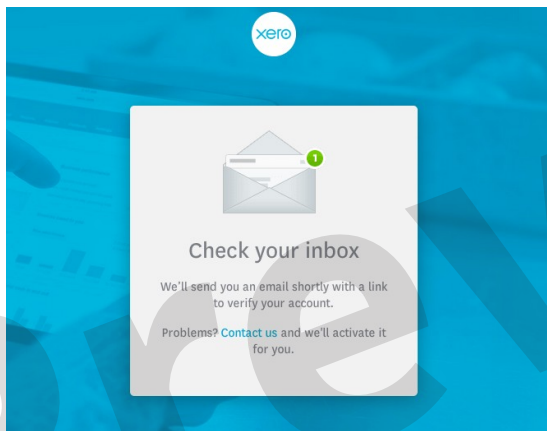


3. Tick the **Terms of Use** checkbox.

4. Click **Get Started**

Get started

5. You will see a screen reminding you to go to your email and confirm your account.



6. Sign into your email account.

- Open your email account and then open the email from Xero. (It should take no longer than one minute to receive this email. If you don't receive it, check your spam folder.)
- Click on the link showing in your email. This action will take you to the log in page where you can enter your email address and create a password for your account.
- Create a password. This must be at least 8 characters long and include one number.

**Activate your account**

**Create a password**

**Activate your account**

Your password must be 8 characters or longer and include at least one number.

Your password should be difficult for others to guess. We recommend that you use a combination of upper and lower case letters as well as numbers.

- Click **Activate**. This action will take you straight into the **Setup Guide** page in Xero.

Preview

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